

Berkshire West Primary Care Commissioning Committee

Decision Log 2018-19 following 10th September 2018 meeting

Date of Committee	Decision Title	Declarations of interest	What was decided	Was anyone excluded from discussion?	Who made the decision	Decision by consensus?	Decision by vote	Vote details	Ratification required (Significant OG decisions)	Date ratified
19.09.18 (Operational Group - Part A) – ratification of remote decision	Merger – Melrose Surgery and Eldon Road Surgery	None	Merger approved with effect from 1 st October 2018. Also removal of Dr Narayan and addition of Dr Matthew and Dr Sharma as signatories to new contract. NOTE THIS MERGER IS NOT NOW GOING AHEAD AT THIS TIME.	No	All voting members	Yes	No	N/A	No	19.09.18 (made remotely so ratified by Operational Group)
19.09.18 (Operational Group - Part A) – ratification of remote decision	System Resilience CES	GP voting members	CES to be commissioned in 2018-19 with reduced level of investment (£150K) focussing on additional capacity only.	GP voting members	All voting members excluding those with a conflict of interest	Yes	No	N/A	No	19.09.18 (made remotely so ratified by Operational Group)
19.09.18 (Operational Group - Part A)	WIC contract extension	None	Agreed to seek a one-year extension to APMS contract for the Reading Walk-in Centre	No	All voting members	Yes	No	N/A	No	N/A

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19.09.18 (Operational Group - Part A)	Premises Update	SR PM representative	Noted that in principle support had been given to work up of business case for joint premises development between Melrose and Kennet surgeries	No	All voting members	Yes	No	N/A	No	N/A
19.09.18 (Operational Group - Part A)	Premises Update	None	Noted that in principle support had been given to work up of business case for premises development by the University Medical Centre	No	All voting members	Yes	No	N/A	No	N/A
19.09.18 (Operational Group - Part A)	Care Home Pilot Report	None	Option 5 in the report was approved in principle as the way forward subject to further finance review.	No	All voting members	Yes	No	N/A	No	N/A
19.09.18 (Operational Group - Part A)	Quality CES	GP voting members and PM representatives from Newbury and Wokingham	Approved proposal to partially commission Quality CES from GMS practices in Newbury and Wokingham in principle subject to further consultation with GP Councils/Alliances and the LMC.	No	All voting members excluding those with a conflict of interest	Yes	No	N/A	No	N/A

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19.09.18 (Operational Group - Part A)	Additional locum reimbursement approach	None	Agreed that no policy was required around NHSE Policy Book provision for commissioners to provide additional locum reimbursement funding at their discretion.	No	All voting members	Yes	No	N/A	No	N/A
19.09.18 (Operational Group - Part A)	Practice boundary application (Emmer Green Surgery)	None	Deferred	No	All voting members	Yes	No	N/A	No	N/A
19.09.18 (Operational Group – Part B)	Extended Hours DES	GP voting members and PM representatives	Agreed that no local alternative should be offered to Extended Hours DES and as such practices would be given opportunity to sign-up to the standard DES for the rest of the year.	No	All voting members excluding those with a conflict of interest	Yes	No	N/A	No	N/A

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13.06.18 (Public Meeting – Part A)	Annual Report	None	The Committee approved the Annual Report for submission to Finance Committee and then to Governing Body at its meeting on 11 September 2018	No	All voting members	Yes	No	N/A	N/A	N/A
13.06.18 (Public Meeting – Part A)	Physician Associate Funding	None	The Committee approved in principle the top-up funding for PA placements in GP Surgeries for 2018-19 subject to Finance Committee approval	No	All voting members	Yes	No	N/A	N/A	N/A
13.06.18 (Public Meeting – Part A)	GP list maintenance approach	None	The Committee reviewed and approved the list maintenance programme	No	All voting members	Yes	No	N/A	N/A	N/A
13.06.18 (Public Meeting – Part B)	Alliance business plans	GP and PM members	<ul style="list-style-type: none"> Approved in principle the Berkshire West Primary care Alliance's business plan for recommendation to the Finance Committee where release of funding will be authorised. Progress reports to be provided to 	No	All voting members excluding those with a conflict of interest	Yes	No	N/A	N/A	N/A

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			<p>PCCC to include seeking prior approval for expenditure against remaining budget.</p> <ul style="list-style-type: none"> Approved the four locality GP alliance business plan submitted for recommendation to the Finance Committee where release of funding will be authorised. Quarterly progress reports to be taken to locality management teams and detailed reports to PCCC at Month 6 and Month 12. Progress reports to cover remaining areas for clarification and to include plans for expenditure against remaining budget for N&WR. Agreed in principle that the CCG will only approve one bid per locality against the £2 per head funding with 							

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			any funding transfers to be agreed between alliances and non-member practices aligned with them.							
13.06.18 (Public Meeting – Part B)	Enhanced Access	GP and PM members	<ul style="list-style-type: none"> Agreed to recommend to the Finance Committee that Enhanced Access should be commissioned through an amendment to the existing Enhanced Access CES, to be reviewed within the first 18 months of the new arrangement. Agreed in principle the proposed changes to the service specification subject to further consultation with practices and GP Alliances. 	No	All voting members excluding those with a conflict of interest	Yes	No	N/A	N/A	N/A

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13.06.18 (Public Meeting – Part B)	Quality CES – partial commissioning from GMS practices	GP and PM members	Agreed that the proposal is put ‘on hold’ whilst the decision around the system resilience monies is re-examined.	No	All voting members excluding those with a conflict of interest	Yes	No	N/A	N/A	N/A
13.06.18 (Public Meeting – Part B) and 19.09.18 (Operational Group Meeting – Part A)	Hardship funding application	GP and PM members	Process to be put in place for considering requests for hardship monies. This case to be reviewed once process is in place. Reviewed at meeting on 19.09.18 and not approved.	No	All voting members excluding those with a conflict of interest	Yes	No	N/A	N/A	N/A
09/05/18 Voting members’ teleconference	Financial support to One Medical Group 2018/19	None	Financial assistance to continue to be provided to One Medical Group to support services at Priory Avenue Surgery until contract is terminated (planned to be on 30 th June 2018) at same level as agreed for the previous year pro-rated to a monthly figure.	No	All voting members	Yes	No	N/A	Yes	To June 2018 Committee

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09/05/18 Voting members' teleconference	Dispersal of Priory Avenue patient list	None	Agreed that as no preferred provider had been identified, Priory Avenue patient list would be dispersed in preparation for contract termination and closure on 30 th June 2018. Agreed remote registration process to be run for patients looking to register with Balmore Park and Emmer Green surgeries and short-term financial support to be provided to practices significantly affected.	No	All voting members	Yes	No	N/A	Yes	To June 2018 Committee
09/05/18 Voting members' teleconference	List closure – Peppard Road Surgery	None	Application for list closure approved with period increased to 4 months to take immediate effect.	No	All voting members	Yes	No	N/A	No	N/A