

**Berkshire West Clinical Commissioning Group Governing Body**  
**Tuesday 11 December 2018**

Item No.	Agenda Item	Actions	CCG	Person Responsible	Due Date	Status	Date Closed
			<b>BW</b>				
			<b>09 October 2018</b>				
1	6	<b>Chief Officer's Report:</b> Members discussed how there had been no update from RBH maternity for a while, so it was agreed CW would follow up with them.		Cathy Winfield/ Sam Burrows	13 November 2018 11 December 2018	<b>Update:</b> In respect of the 70k tranformation funding (2x35k) to increase capacity on Rushey and increase transition costs. SB agreed to follow this up.	
4	11	<b>Locality Update: Newbury &amp; District</b> - CW and AI both volunteered to visit the cancer care unit and dialysis unit at WBCH		Cathy Winfield/Abid Irfan	13 November 2018	<b>Update:</b> SC agreed to organise a date.	
			<b>BW</b>				
			<b>13 November 2018</b>				
1	6	<b>Chief Officer's Report:</b> Members discussed enhanced access in more detail and felt that the IT systems within our practices (including Westcall) were not functioning fully, and that some staff members may require further training. <b>Action:</b> KS to provide an update on IT issues and that Helen Clark, Director of Primary Care, provide an update on the 100 day Action Plan for review at the next CCC meeting.		Katie Summers/ Helen Clark	11 December 2018		
2	8	<b>Children and Young People ASD and ADHD wait list update (Reducing waiting lists and Autism Pathway)</b> <b>Action:</b> SM to look at the outcomes from the neighbouring review; the outcomes are discussed at the Task and Finish Group and reviewed/scoped/benchmarked with other areas; a report is to be presented at the CCC meeting on the 27 November 2018 to decide next steps.		Sally Murray / Katrina Anderson		<b>Update:</b> KA in discussion with BE	
3	8	Reference was made to ADHD and the issues raised around shared care protocols (Berkshire wide) and the availability of parenting courses. <b>Action:</b> SM to liaise with Angus Tallini, GP Lead Mental Health, on how this links in with the ICS.		Sally Murray / Katrina Anderson			
4	14	<b>Terms of Reference: BW Quality Committee:</b> DS advised that there had been a few changes made to the TOR in respect of the ICS Quality Group. The Governing Body reviewed the Terms of Reference of the Berkshire West Quality Committee and asked that they are further amended to include reference to the ICS Committee and brought back to the next Governing Body Meeting for approval.		Debbie Simmons	11 December 2018	<b>Update:</b> On the December Governing Body Aggenda.	